

Emergent Meeting, Tuesday, July 6, 7PM (via Zoom)
Presbytery of Waterloo-Wellington

The Presbytery of Waterloo-Wellington met in emergent meeting on Tuesday, July 6 at 7pm. The meeting opened with prayer and was constituted by the Moderator, Rev. Peter Bush

Attendance and Regrets

Attendance

Ministers: Rev. Aubrey Botha, Rev. Peter Bush (Moderator), Rev. Johan Olivier, Rev. Alex MacLeod, Rev. Nick Pavel,

Rep Elders: Louise Sharpe-Burges Peter deVries, George Forsyth, Pauline Hall, Frank Kivell, Peggy Lennox, David Mallet, Alex McNabb, Doris Tubman

Alt rep elders: Ann Wilson, Nancy nicol, Bob Renton

Appendix: Rev. Darrell Clarke, (Clerk), WMS: Jean Godin Treasurer: Mr. George Myers

Regrets:

Ministers: Rev. John Borthwick, Rev. Dr. Aubrey Botha, Rev. Bill Bynum, Rev. Ed. Charlton, Rev. Susan Clarke, Rev. Dr. Herb Gale, Rev. Scott McAndless, Rev. Kathy Morden, Rev. Kristine O'Brien, Rev. Megan Penfold, Rev. Dr. Mark Richardson, Rev. Glen Soderholm,

Rep. Elders: Todd Cowan, Walter MacNeil, Peter deVries, Sue Senior, Louise Sharpe-Berges, Bonnie Street,

Alt. Rep Elder: Irene Brown, Appendix: Rev. Calvin Brown

Welcome to Guests from Westminster-St.Paul, St. Andrew's and Knox PCs, Guelph.

Purpose(s) of the Emergent Meeting

The first purpose of this emergent meeting of Presbytery is to approve the for-sale listing of Westminster-St. Paul's as the Commission on Assets have reported back;

The second purpose of this emergent meeting is to report and recommendation of the Business Committee in response to the letter of June 10, 2021 from Gale PC, Elmira; and recommendation for a loan to Knox PC, Palmerston. The Business Committee has taken the liberty, and with the indulgence of the Presbytery to seek the approval of grants received since the last regular meeting.

The third purpose of this emergent meeting is to receive and consider a report from the Pastoral Care/Pastoral Relations Sub-Committee of the Ministry Committee.

Adoption of Proposed Agenda

Moved by Peter Bush and Peggy Lennox that the agenda as presented/amended be approved.

Amalgamation of the Congregation of Westminster-St. Paul's, Guelph.

The Commission on Assets approval of the amalgamation plan of Westminster St. Paul's PC, St. Andrew's and Knox PC, Guelph, with its distribution of assets as presented was received on June 22, 2021. Thus:

Moved and duly seconded that the Oversight Committee of the Presbytery of Waterloo-Wellington in cooperation with the Trustees of Westminster St. Paul's be given approval to list the property (building, chattel and fixtures, with lot) of the congregation (ex post facto, July 2, 2021); and to present the property and receive offers. Carried.

Moved by Peter Bush/Peggy Lennox that representatives of Westminster St. Paul's PC, St. Andrew's and Knox PC, Guelph be invited to speak to the recommendation. Carried.

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Ann Wilson of Knox Guelph, Peter deVries of St. Andrew's, Guelph and George Forsyth of Westminster-St. Paul spoke of the historical connections, ministries, support for one another and the desire to work together which will be found within the amalgamation. Many additional members of the Presbytery extended their support for the amalgamation.

Reports

a. Ministry Committee, (Appendix "A") Rev. Ed Charlton, - p. 3

Moved by Pauline Hall/Peggy Lennox that the Presbytery of Waterloo-Wellington approve the plan of the Pastoral Relations/Pastoral Care Sub-committee to fund 3-day 2-night retreats at Crieff Hill Community for ministers on the Roll of the Presbytery as outlined in the above. And that the funding for this initiative come from the Trust Fund of the Presbytery. Carried.

b. Business Committee, (Appendix "B"), p.4

Moved by Gib McIlwrath/Alex MacLeod that the report of the business committee be received and considered. Carried.

Moved by Gib McIlwrath/Alex MacLeod That a grant from the "East Galt fund for supporting outreach ministry" in the amount of \$2500 for Westside Presbyterian Church be approved. Carried.

Moved by Gib McIlwrath/Alex MacLeod That the application to the Congregational Covid Fund, received from the Session of St. Andrew's PC, Alma be approved. Carried.

Moved by Gib McIlwrath/Alex MacLeod That the Business Committee be given power to issue approval for the remaining applications for a grant from the Congregational Covid Fund. Carried.

Moved by Gib McIlwrath/Alex MacLeod Whereas in a letter dated October 3, 2018 the business committee did infer the commitment of the Presbytery to support the Faith Development Facilitator Position in the amount of \$27,500 to match the Avondbloem Experimental Fund Grant with grants in the following amounts (First Year: \$12,500 from the Congregational Renewal Fund, \$2500 from the Development Fund Second Year: \$12,500 from the Development Fund);

Whereas at its December 5, 2018, business committee meeting, a verbal request from Gale Elmira was received for a two year commitment based on the original, but now unsuccessful application to the Avondbloem Fund, in the same amounts and sources as the Avondbloem budget supported by the business committee. It was discussed and it was agreed that the request be supported and a letter from Rev. Scott Sinclair was forth coming on the 7th of December, 2018 confirming such.

Whereas at the Presbytery meeting of March 2019, the amount of \$12,000 from the Congregational Renewal Fund was approved and the amount of \$2,500 from the Development Fund was omitted from the agenda; the amount of \$2500 is owed to Gale PC (that is to be included in the agenda), as per the agreement at the business committee meeting;

Whereas the funding for the second year of the Faith development facilitator was not placed on the agenda by the Business Committee for 2020, as the implementation of the position at Gale PC was delayed one year;

Whereas the business committee failed to include on the agenda in 2021 the request of \$12,500 in the form of a grant from the Development Fund, to fund the second year of the Faith Development Facilitator at Gale PC;

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That the amount of \$2,500 from the Development Fund for the first year of the Faith Development Facilitator at Gale PC, and the amount of \$12,000 in the form of a grant from the Development Fund, be approved and that this recommendation be considered the report of the Business Committee in response to the letter of inquiry from Gale PC, Elmira. Carried.

Moved by Gib McIlwrath/Alex MacLeod That the application for \$5000 from the Development Fund, to apply toward worship and sanctuary upgrades, as received from the Session of Knox PC, Palmerston, be approved. Carried.

Members of Knox Palmerston spoke to the motion.

Moved by Gib McIlwrath/Alex MacLeod that the report of the Business Committee be accepted. Carried.

The Moderator mentioned that a Roland Piano and Portable sound system were available at no cost from Livingston PC, Baden, for anyone who was interested.

Next Meetings

September 12, 2021: Service of Dissolution, Knox's Galt – Presbytery at 1:30 PM Service at 2PM.

September 14, 2021: Sept. Reg. Meeting 7PM (Induction of Moderator for 2021-22), location TBD.

Sept. 19/26, 2021: Induction of Rev. Marty Molengraaf, St. Andrew's, Kitch., Pres. 2:30PM, Service 3PM.

October 3, 2021, Service of Dissolution, Westminster-St. Paul's – Presbytery at 1:30PM, Service at 2PM.

Regular Meetings of Presbytery -all at 7PM

Via Zoom: Nov. 9, 2021; January 11, March 8, May 9, 2022 and June 21, 2022 (in person)

Business Committee (10 AM-Meetings by Zoom): Sept. 7 Oct. 5, (w New Committee chairs and moderator elect), Nov. 2, Dec. 7, 2021; Jan 4, Feb. 1, March 1, April 5, May 3, June 14, 2022.

Moved by Peter deVries/George Forsyth that the meeting adjourn. Carried.

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Ministry Committee Report “Appendix A” – Rev. Ed Charlton

Report and Recommendation: Pastoral Care/Pastoral Relations Sub-Committee

Standing orders 7.5 established a Pastoral Care/Pastoral Relations Sub-committee “to give pastoral support” to professional Church Workers within the bounds of the presbytery. Said committee was to be a sub-committee of the Ministry Committee.

Appendix B establishes the Presbytery Trust Fund “to assist in meeting compassionate...need...in the event of...the necessity of pastoral care among the Presbytery’s servants within the bounds.” Appendix B.2 states “The Trustees will disburse the Fund’s assets on the instruction of the Pastoral Relations sub-committee of the Presbytery.”

COVID has been a major stressor in the lives of clergy, including the clergy in the Presbytery of Waterloo-Wellington. As things “re-open” a new set of stressors will impact ministers who are already exhausted. Presbytery has a responsibility for the psychological, emotional, and spiritual well-being of the ministers within the bounds.

On the basis the material above the Ministry Committee of the Presbytery functioning as the Pastoral Care/Pastoral Relations Sub-Committee has decided to use funds from the Presbytery Trust Fund to enable every minister on the roll (and Others on the Roll) of Presbytery and spouse to have a 2 night/3 day (6 meals included) time away at Crieff Hills Community. We recognize that clergy with younger families may wish to bring their children with them to Crieff, the presbytery will cover the cost of school aged children to accompany their parents.

The process would be that those wishing to take up this opportunity would contact Crieff Hill Community to book their two-night stay at The Pines. Upon arrival at Crieff they would follow the details regarding check-in, meals, etc. At the end of their stay the Presbytery would be billed. Crieff will bill the Presbytery of Waterloo-Wellington once a month for the stays occurring in that month. Crieff would be provided with a list of names of those eligible to take up this opportunity.

In conversation with Crieff Hill Community – with 24 persons eligible to have this retreat time – the cost would be about \$11,760 (plus taxes - \$1,530) – so \$13,280. That is if everyone were to use this opportunity. These funds to come from

Recommendation

That the Presbytery of Waterloo-Wellington approve the plan of the Pastoral Relations/Pastoral Care Sub-committee to fund 3-day 2-night retreats at Crieff Hill Community for ministers on the Roll of the Presbytery as outlined in the above. And that the funding for this initiative come from the Trust Fund of the Presbytery.

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Business Committee “Appendix B” – Rev. Darrell Clarke, on behalf of the moderator

Recommendation #1

That the report of the business committee be received and considered.

Note Items a and b were not originally part of the notice of emergent meeting. We ask for the indulgence of the Presbytery to present these items at this time.

a. Request for funding, Westside PC

EG21-01: request for Funds from the “East Galt” Fund re: Westside Sports Camp

At its March, 2019 meeting, the Presbytery passed a recommendation from the Mission and Outreach Committee. The Committee's recommendation was in support of Westside's 2019 request for a grant from the Presbytery Fund that had been set aside for “supporting outreach ministries in the area of East Galt.”

Due to the Covid-19 pandemic there was no Cambridge Sports Camp in 2020.

This year (2021) we are holding a 3-day Sports Camp at Westside from August 16 to 18. On behalf of the Session of Westside Church we are making a request for 2021: “that the Cambridge Sports Camp be granted the amount of \$2,500 for 2021 from the funds set aside for “supporting outreach ministries in the area of East Galt.” The two areas that the grant supported in 2019 were advertising and camperships. Because of the Presbytery's generosity we were able to cover large neighbourhoods with leaflets and postcards, and provide subsidies for almost half of our campers. Thank you for your attention to this request.

Recommendation #2

That a grant from the “East Galt fund for supporting outreach ministry” in the amount of \$2500 for Westside Presbyterian Church be approved.

b. Covid19 Congregational Fund Applications:

#21-C20 ST. ANDREW'S PRESBYTERIAN CHURCH – ALMA, ONT.

Darrell Clarke, Clerk of Waterloo Wellington Presbytery,

June 28, 2021

Application to the Covid Congregational Fund
To the Business Committee

St. Andrew's Presbyterian Church - Alma would like to thank you for allowing us to apply for the generous grant the Presbytery has offered amounting to \$10,000.00 from the Congregational Covid Fund.

In the past years the Session has sent by mail a News Letter spring and fall to the Community also the News Letter would cover some of the surrounding area as well. We now would like to purchase a changeable sign that would be constructed and replace our now wooden sign, this would let the Community know what activities or upcoming events our Church has to offer, we believe this would benefit our Church to show the Community and surrounding areas that we will some day return to our regular Services, activities and events when permitted, also we plan to update our sound system where needed.

At this time only one quote for the sign has been given with a cost of including tax \$10,447.42, we are waiting for two other quotes at this time.

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At our June 16, 2021 Session meeting, after a discussion a Motion by Ron Mitchell, that St. Andrews Presbyterian Church – Alma would apply for the grant of \$10,000.00 allowed for each Congregation by the Presbytery under the terms of the Covid Congregational Fund to be used to construct a new Church sign, and add to our sound system where needed, 2nd by Lenora Arbuckle, all agreed

Thank you, Session of St. Andrew's Alma

Recommendation #3

That the application to the Congregational Covid Fund, received from the Session of St. Andrew's PC, Alma be approved.

A total of 21 grants in the amount of \$197,885 have been received and approved. There is one application to consider for today. There are 7 congregations who have not applied to the Congregational Covid Fund.

Recommendation #4

That the Business Committee be given power to issue approval for the remaining applications for a grant from the Congregational Covid Fund.

c. D21-02 (previously D20-01) Request for Confirmation of Funding Agreement between Presbytery and Gale Elmira dated Dec 10, 2021

As stated by the moderator at the June 15, 2021, regular meeting of the Presbytery, the business Committee was investigating the request from Gale PC, Elmira, dated June 10, 2021, regarding non-receipt of approved funds and the status of the agreement to fund the Faith Development Facilitator for a period of two years. The report and recommendation of the Business Committee is contained in recommendation #5 which follows the letters listed below.

Correspondence re Request for funding for Faith Development Facilitator at Gale, Elmira (referred to in the recommendation.)

Letter 1: Avondbloem Experimental Fund Application for Faith Development Facilitator from the Session of Gale Elmira, dated Sept. 13, 2018 **(SEE PDF APPLICATION ATTACHED TO EMAIL)**

Letter 2: Business Committee letter of support for the request from Gale, Elmira, dated Oct. 3, 2018 **(Below)***

Letter 3: Rejection from Avondbloem Experimental Fund, dated, Nov. 28, 2018 **(Below)**

Letter 4: Request for funding to the Presbytery for the Faith Development Facilitator, from the Session of Gale Elmira, dated Dec. 7, 2018 **(Below)**

Letter 5: Request for Confirmation of Funding Agreement between Presbytery and Gale Elmira, dated June 10, 2021. **(Below)**

*Note the regular meeting of Sept. 11, 2018 was adjourned before the business committee report could be considered in full. The following motion was passed:

Moved by John Olivier/Scott McAndless that the items contained in the business committee report be referred back to the committee for execution. Carried.

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Letter #2:

**RE: Application to the Avondbloem Experimental Fund
 Gale Presbyterian Church, Elmira**

October 3, 2018

Jennifer Astop

Grant Program Coordinator
 Presbyterian Church in Canada
 50 Wynford Dr
 Toronto ON M3C 1J7
 JAstop@presbyterian.ca

Dear Jennifer:

At it's meeting of October 2nd, 2018, the Business Committee of the Presbytery of Waterloo-Wellington, approved the application of Gale Presbyterian Church to the Avondbloem Experimental Ministry Fund.

As our Presbytery does not meet in April, the Business Committee will bring forward a recommendation to homologate its approval of this application on November 13th, at the next regularly schedule meeting of the Presbytery.

I will forward an extract of the minutes of that meeting to your attention at that time.

Sincerely
 Rev. Darrell Clarke
 Clerk

Letter #3

Dear Rev. Sinclair,

On November 15, 2018 the Grants Committee met to prayerfully review all applications to The Avondbloem Experimental Fund. This fund provides grants to support innovative and experimental projects within The Presbyterian Church in Canada that help to spread the Gospel message.

Every year, we receive a large number of requests and the grants committee must make many difficult decisions. I regret to inform you that we are unable to provide funding to Gale Presbyterian Church this year.

We appreciate the time and effort you put into applying for this grant to help the grants committee with their deliberations. Although we cannot provide support at this time, we are sincerely grateful for the faithful leadership and congregational members at Gale who are committed to engaging with emerging generations and new families in your local area.

On behalf of the Grants Committee, I pray God's blessings on your ministry. Please do not hesitate to contact me if you have any questions or concerns.

Kind regards,
 Jennifer

Jennifer Astop, Grant Program Coordinator

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Presbyterian Church in Canada, 50 Wynford Dr, M3C 1J7, 416-441-1111/1-800-619-7301 Fax: 416-441-2825; JAstop@presbyterian.ca

Letter #4:



December 7th, 2018

The Presbytery of Waterloo-Wellington
c/o The Clerk, Rev. Darrell Clarke
Doon Presbyterian Church
35 Roos Street
Kitchener, ON, N2P 2B9

Greetings Friends

Gale Presbytery Church has been in our new location and building for 6 years now. We continue to thrive in our new neighbourhood. We provide a valuable worship and community space to many people in Elmira and the surrounding area. We are pleased with the steady repayment of our outstanding loans over these years and are confident they will be retired in due time.

We have experienced a noticeable increase of young families in attendance at Gale. Our facility is located close to the new subdivisions in Elmira and this neighbourhood is appealing to the young family demographic. At the same time, Gale Presbyterian Church includes a healthy senior demographic. Our witness of God's love stretches across the whole spectrum of ages and vocations. Currently, we have just one full-time ministerial staff, Rev. Scott Sinclair. There is potential for greater ministry and witness in our community with the addition of more paid staff.

To that end, we are proposing adding to our team a Faith Development Facilitator. We have attached the proposed position description. As with any ministry, our financial resources are strained, especially with the commitment to repaying our mortgage debt. We are asking the Presbytery of Waterloo-Wellington to assist us as outlined in the attached financial proposal.

We humbly request the Presbytery make available to Gale in 2019:

\$ 12,500.00 from the Congregational Renewal Fund

\$ 2,000.00 from the Development Fund

We humbly request the Presbytery make available to Gale in 2020

\$ 12,000.00 from the Development Fund

Prayerfully submitted

Rev. Scott Sinclair
Moderator of Session

Ms. Darlene Vandermeij
Clerk of Session

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Letter #5

Gale
 PRESBYTERIAN CHURCH

June 10th, 2021

The Presbytery of Waterloo-Wellington
 c/o The Clerk, Rev. Darrell Clarke
 51 Periwinkle St.
 Kitchener, ON.
 N2E 4C7

Greetings Friends

Gale Presbyterian Church has been in our new location and building for 9 years. We continue to thrive in our new neighbourhood. We provide a valuable worship and community space to many people in Elmira and the surrounding area. We are pleased with the steady repayment of our outstanding loans over these years and are confident they will be retired in due time.

In December of 2018 we approached the Presbytery for financial assistance to add to our team a Faith Development Facilitator. A position description and budget were included at that time. The budget depended upon financial support from the Presbytery as follows:

2019: \$ 12,500.00 from the Congregational Renewal Fund

\$ 2,000.00 from the Development Fund

2020 \$ 12,000.00 from the Development Fund

Our proposal, and this funding, was approved by the Presbytery in early 2019 but the project was delayed by one year due to other staffing issues at Gale. In 2019 we received \$12,000.00 from the Congregational Renewal Fund. We have not yet received the \$2,000.00 from the Development Fund.

At the May 2021 meeting of the Session of Gale Presbyterian Church the following motion was adopted: "On a motion by L. Hammell and seconded by B. Smith that Gale Church request \$12,500 from Presbytery Development Fund"

Please advise us if there is other action we should take at this time.

Prayerfully submitted



Rev. Scott Sinclair
 Moderator of Session



Ms. Darlene Vandermeij
 Clerk of Session

Recommendation #5

Whereas in a letter dated October 3, 2018 the business committee did infer the commitment of the Presbytery to support the Faith Development Facilitator Position in the amount of \$27,500 to match the Avondbloem Experimental Fund Grant with grants in the following amounts (First Year: \$12,500 from the Congregational Renewal Fund, \$2500 from the Development Fund Second Year: \$12,500 from the Development Fund);

Whereas at its December 5, 2018, business committee meeting, a verbal request from Gale Elmira was received for a two year commitment based on the original, but now unsuccessful application to the Avondbloem Fund, in the same amounts and sources as the Avondbloem budget supported by the business committee. It was discussed and it was agreed that the request be supported and a letter from Rev. Scott Sinclair was forth coming on the 7th of December, 2018 confirming such.

Whereas at the Presbytery meeting of March 2019, the amount of \$12,000 from the Congregational Renewal Fund was approved and the amount of \$2,500 from the Development Fund was omitted from the agenda; the amount of \$2500 is owed to Gale PC (that is to be included in the agenda), as per the agreement at the business committee meeting;

Whereas the funding for the second year of the Faith development facilitator was not placed on the agenda by the Business Committee for 2020, as the implementation of the position at Gale PC was delayed one year;

Whereas the business committee failed to include on the agenda in 2021 the request of \$12,500 in the form of a grant from the Development Fund, to fund the second year of the Faith Development Facilitator at Gale PC;

That the amount of \$2,500 from the Development Fund for the first year of the Faith Development Facilitator at Gale PC, and the amount of \$12,000 in the form of a grant from the Development Fund, be approved and that this recommendation be considered the report of the Business Committee in response to the letter of inquiry from Gale PC, Elmira.

d. D21-01 (previously R21-01): Development Fund Application for \$5000 from Knox PC, Palmerston (as well, please see photograph attached to email)

To: Presbytery of Waterloo-Wellington
 c/o The business committee

The session of KPC proposes a new design for the front of the Sanctuary space, improvements including a sound and IT platform. The goal of this project is to create a more relevant, open, and connected worship environment inside the Church building showing acceptance, love towards everyone, and for all generations.

We are looking to create: a physical and spiritual space where worship is accessible to people of all abilities, creating opportunities for individuals to respond to God in a variety of multi-sensory ways, including sights and sounds. In accessible worship, we engage with God and with one another. In our days, audio and video systems, and physical settings are becoming more and more prevalent in the worship environment as a way of engaging the worshipers more than just the auditory system.

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A new design of the front part of the sanctuary and the support of the technologies will eliminate the invisible line that exists between the front edge of the stage and the rest of the room by engaging everyone in the whole experience of worship and fellowship.

Below is proposal explaining what we are going to be doing:

We request \$5000 from the Development. A further application for funding may be forthcoming once the Session has had time to see how the new worship space works out and determines additional needs.

We anticipate that Phase 1 will cost \$5.000 and will consist of the following: removing the existing structure and redesigning the stage, carpeting, paint and build the sound desk, the IT platform. We estimated the cost for this to be \$3.000, and for stage lights, LED strip lighting, connection cables and camera slider will cost \$2.000. The renovation work and the updating design in the front part of the Sanctuary will be done by a couple of professionals as well as members of KPC.

We have begun in the first part of June 2021 and we are planning to finish in the second part of July 2021. By that time, we hope to have our new cross finished and installed on the church building and to have a special service for the cross' dedication and the front part of the Sanctuary's renovation. The estimate expected costs is about \$ 6,500. Knox church Palmerston will contribute \$1,500 towards the Sanctuary space, and the IT and sound platform.

Extract of Minutes from the Session meeting July 4, 2021.

Motion made by Melinda Heidinga and seconded by Warren MacEachern that the Session of Knox Palmerston reluctantly apply to the Development Fund for a loan in the amount of \$5000. This amount was originally asked as a grant.

Thank you for your consideration. The Session members of Knox Church – Palmerston

Recommendation #6

That the application for \$5000 from the Development Fund, to apply toward worship and sanctuary upgrades, as received from the Session of Knox PC, Palmerston, be approved.

e. Update and Decision re Livingston PC Closing (Information Only)

Closing service was Sunday, June 27, 2021 – presided over by Revs. Peter Bush and Linda Ashfield. Declaration of closure of July 30, 2021.

Presbytery Meeting of Sunday June 27 made the following recommendation

Move that the Presbytery of Waterloo-Wellington reconsider the following recommendation:

Moved by Sue Senior and Peter deVries that the congregation of Livingston Presbyterian Church be dissolved effective June 30th, 2021. Carried. (May 11, 2021, p. 6198)

Moved by Lydia Maitland/Wilma Welsh that the approved recommendation to dissolve Livingston Presbyterian Church on June 20, 2021 as approved at the May regular meeting of Presbytery held on May 11, 2021; be reconsidered and that the closure of Livingston Presbyterian Church, Baden be dissolved effective July 30, 2021. Carried.

Recommendation #7

That the report of the Business Committee be accepted.